

**Minutes of the FULL PARISH COUNCIL MEETING of
Sixpenny Handley & Pentridge Parish Council
Held at the Sixpenny Handley Parish Office on 25th June 2026 @ 7:30pm.**

Item		Action By
	0-member present at the Public Open Session	
1944	Attendance & Apologies Cllr J Reed (Chairman) Cllr D Adams Cllr R Adams Cllr A Turner Cllr R Hassall Cllr Helen Lawes Also in Attendance Mr Piers Brown Mrs Ciona Nicholson (Clerk) Apologies Cllr S Meaden (Vice Chairman) Cllr D Chick Cllr I Mereweather Cllr C Taylor	
1945	Declarations of Interest & Grants for Dispensation None The following members declare non-pecuniary interests in matters relating to: Cllr Colin Taylor – Pentridge Village Hall & SH Village Hall 1st Woodcutt Scouts/CCIO Cllr James Reed – Community Land Trust & Community Speed-watch Cllr Andy Turner – Community Land Trust/Skate-park Fundraising Group/Sustainable Handley. Cllr David Adams – Sixpenny Handley Sports Facilities/ Allotment Association Cllr Rosalie Adams – Sixpenny Handley Village Hall / CCIO Cllr Simon Meaden – 1st Woodcutt Scouts/Allotment Association.	
1946	Dorset Council Cranborne Chase Councillor Piers Brown Dorset Council are expanding free school meals for families receiving Universal Credit with earnings over £7400.00. The Governments Simpler Recycling in England reforms will apply to small businesses with 10 employees or fewer from March 2027. Smaller businesses are being encouraged to start preparing for a national change to how business waste and recycling must be collected.	

	Dorset Council's Scrutiny meeting to discuss response to flooding has been postponed. Dorset Council approved capital to tackle flood impacts included £250,000 for a new gully cleaning crew to clear roadside gullies that have been inundated by the storms. Members discussed Sixpenny Handley's post flood response by Dorset Council which has been poor. The gullies have not been cleared, and the drainage system has not been jetted. Deposits of waste remain in the roads and on the pavements ready to block the system again. Despite Cllr Brown escalating the problem by contacting Head of Waste on the PC behalf, there has been no response. (See Highways) Dorset Council & BCP Council have been working together on a new joint local transport plan. The new draft LTP sets out a vision for improving transport and travel over the next 15 years (replacing the previous plan for Bournemouth, Poole and Dorset for 2011-2026. Cllr Brown congratulated newly co-opted Parish Councillor Helen Lawes.	
1947	Confirm the minutes of the last Full Parish Council Meeting held 28th May 2026. The minutes of the meeting having been previously circulated to members were confirmed as correct and was signed by the Chairman. <i>Unanimous</i>	
1948	Matters arising from the last Full Parish Council Meeting held 28th May 2026. Planning Enforcement Update Dorset Councils Planning Enforcement Officer visited the Cashmoor site on 1/6/2026. A letter received on 11/6/26 and confirmed that a planning application to retain the caravan and associated works would not be supported by the Planning Team. Therefore, the Case Officer has requested that mobile home and associated development be removed from the site within 8 weeks after which Dorset Council reserves the right to take enforcement action if no application is submitted. (The owner has the right to apply despite the Planning Team's position).	
1949	To confirm the minutes of the Finance & General Meeting held on 4th June 2026. The minutes of the meeting, having been previously circulated to members were confirmed as correct and was signed by the Chairman. <i>Unanimous</i>	
1950	DAPTC Matters CT attended a Zoom meeting of DAPTC AGM held on 30th May 2026.	
1951	Highways Matters The road sweeper cleaned the main roads in Sixpenny Handley on 9th June but failed to sufficiently cleanse the debris from the February floods including debris left on pavements.	

	Further cleansing requested in the following areas: • High Street side of the Dean Lane junction • Both sides of Sycamore Close including the pavement on Dean Lane towards the crossroads. • The entrance to the bungalows opposite The Parsonage • The pavement brick surface between The Orchard and Sheasby • The entrance to Sheasby Close on both sides. Cllr Brown escalated this request by contacting Management at DC Waste Services (Street Cleansing) although to date had not received a response. Members requested a strict deadline of 1 week for a response at which point, the PC will consider options to raise awareness of Dorset Councils' lack of Service and unacceptable practises dealing with contaminated waste. Highways Act 1908 Section 154 – Overgrown/Dangerous Hedges/Trees/Vegetation – letters issued by the Clerk. Resident 19 High Street, Sixpenny Handley. Overgrown vegetation impeding pedestrians and is causing damage to the Dorset Council owned fence. Resident of 56 High Street, Sixpenny Handley. The property's hedgerow which is adjacent to the highway it is in urgent need of a significant amount of maintenance to ensure a safe passage of pedestrians on the footpath. The Parish Council has offered help by arranging to have a contractor cut back the over-hanging hedge to a safer width and issue the resident with an invoice for the maintenance works. Clerk to inform resident of impending maintenance work on 29/6/26 and contact Countryside Services to cut back the offending hedge at the earliest opportunity. Highway Enquiry 1323664 Confirm Connect – Report of overgrown visibility splays at Back Lane/ Red Lane / Frogmore and Back Lane verges. Clerk to respond to Ranger & Greenspaces Team. Back Lane Development – Littlefield Lane footpath The Littlefield Lane's overgrown footpath needs to provide a much-needed 2nd exit from the new Back Lane development. Clerk has contacted Peter Clayton the Developers Highway Team to pursue previously agreed access improvements. Highway Post Maintenance Report to Highways the broken warning 'children playing' signpost along Dean Lane. Confirmation of the Speed Indicator Post repair on Back Lane.	PB/AT/Clerk Clerk Clerk Clerk
1952	Rights of Ways	

	Noting the minutes of a recent FPC meeting expressing the Council's wishes to create a new footpath to provide safe pedestrian access route to the Common Road Allotments, a local resident contacted the PC. Acknowledging the absence of footpaths on the west side of the village the local resident would like to search for historical evidence of 2 footpaths in Sixpenny Handley. There are two footpaths shown consistently on old maps from the Tithe map of 1884 and subsequent Ordnance Survey series. Route A, ran from the northwest corner of the churchyard, continuing from where it now turns left into the playing fields, across to the top end of Deanland Drove on Common Road. Route B ran south of the B3081 from opposite the school across to Burley Road Farm to connect to the existing footpath on the other side of the road which runs across what had been the Common to the top of Deanland Drove. With good evidence there is a possibility that 'historic' footpaths can be reinstated. Parish comment: Cllr Adams offered as a source of information -access to a very old map. As a lifelong resident of Sixpenny with ROW responsibilities, he also has a lot of personal observations of the village and would be happy to provide information. Clerk to liaise with residents.	DA/Clerk
1953	Allotment Association Matters Cranborne Chase National Landscapes aim to support the creation of 10 new community managed traditional orchards to enhance local places and spaces for people, biodiversity, heritage and landscape character. The Chairman of the AA approached the PC regarding the possibility of re-positioning the farm access point at Common Road Allotments to allow the land at the car park end of site to be used as a traditional community orchard. Parish comment: Members were concerned that there was insufficient space available at the Common Road allotments to accommodate a traditional orchard and repositioning the farm access. It was also recommended for the AA to contact local Cider Company with regards to orchard maintenance and experience. Bee Hives Concerns were raised for the impending arrival of beehives at the allotment. Clerk to check the AA awareness of potential risk factors and health & safety precautions needed to be taken when housing bees.	Clerk Clerk
1954	Community Land Trust Matters In the absence of Cllr Mereweather a draft copy of a letter sent to Portfolio Holder for Housing at Dorset Council was circulated to members. Letter - Plan for affordable housing in Sixpenny Handley As Chair of the Sixpenny Handley Community Land Trust to make you aware of recent and substantial progress on our proposed scheme for 11 affordable rental homes in our village. I am hoping you will be able to offer us your support within Dorset Council to help move our plans forward. Given your portfolio responsibilities, I wanted to ensure you were personally aware of the scheme's status and its strong alignment with Dorset Council's housing priorities, particularly the delivery of affordable rented homes in rural communities.	

	I am very pleased to report the scheme's readiness to move forward; · Dorset Council has now resolved to grant full planning approval for the development · Our delivery partner, Aster, has confirmed that the scheme is viable in principle. This places us in a strong position to proceed without delay. I would also draw your attention to two important contextual points that further strengthen the deliverability of the project: · Aster already owns a "ransom strip" forming part of the site, which simplifies land assembly and reduces risk. Dorset Council owns the remainder of the site. · The wider site has a clear historical provenance: it was originally gifted by Michael Augustus Lane Fox Pitt-Rivers to the Rural District Council of Wimborne and Cranborne (which later became part of Wimborne District Council, then East Dorset DC and now Dorset Council) specifically for the purpose of providing social/affordable housing. Our scheme directly fulfils that original intention with 11 properties all for occupation at social rental rates. The CLT is now engaging with Dorset Council officers regarding the land transfer and the Section 106 agreement. I am keen to ensure that this process can progress at pace so that local people can benefit from these much-needed homes as soon as possible. I am of course aware that the Dorset Local Plan consultation process is ongoing BUT given we have a resolution to grant planning permission and a delivery partner engaged I would hope our scheme can be viewed as an early "win" to deliver some much-needed affordable housing for our community.	
1955	End of Year Accounts 31st March 2026 The Internal Auditors draft report was circulated to all members prior to the meeting. Members acknowledged new recommendations and those brought forward from previous year. Digital Governance requirements under Assertion 10 of the AGAR needs to be prioritised. Clerk to forward outstanding paperwork.	
1956	Annual Governance Statement Item 10 – Further explanation on a separate sheet as to how we will address the weakness identified. The council did not fully meet the new digital compliance requirements during the year. Certain documents on the council website, including the Freedom of Information publication scheme and signposting information, were reviewed but not published. In addition, the council did not have a formal IT policy in place during the year. These issues have been identified, and the council is in the process of drafting and adopting an IT policy and will be reviewing and updating website documentation as a priority to ensure full compliance going forward. Members completed and approved the Annual Governance Statement for Year Ending 31st March 2026 and was duly signed by the Chairman.	
1957	Accountancy Statement	

	Members approved unanimously the Accounting Statement for Year Ending 31st March 2026 and duly signed by the Chairman and Clerk. Date of announcement of Public Rights 29 June 2026 Inspection Period 30th June 2026 – 10th August 2026	
1958	Conflict of Interest Declaration Members confirmed there were no Conflict of Interest with BDO LLP duly signed by the Chairman & Clerk.	
1959	Code of Conduct Policy The Code of Conduct Policy 2021 – No amendments.	
1960	Consider the adoption of an IT Policy Cllr Turner updated members on the implications of Smaller Authorities Proper Practices (SAPP) Digital and data compliance changes for 2025-26 and alongside recommendations made by the Internal Auditor. Using NALC model IT Policy & SAPPP assertion 10 criteria produced a document to use to develop a suitable compliant IT Policy. To warrant a positive response to Assertion 10 the PC will need to have taken the following actions: • Every authority must have a generic email account hosted on an authority owned domain. • Publish documentation as Specified in the Freedom of Information Act 2000. • All authorities must have an IT Policy explaining how everyone – Clerks and members should conduct authority business in a secure and legal way when using IT equipment and software. Other aspects discussed included; document sharing process and hyperlinks, costs and deleting data when a Councillor leaves the Council. Item to be carried forward to the next meeting.	
1961	Correspondence • Dorset Council Update to be circulated • Dorset Business News to be circulated • DAPTC E-news to be circulated.	
1962	Matters to Report • Local resident of East Woodyates contacted the PC regarding Enforcement	

	Application EN/2026/00154 – Alleged siting of shipping containers. A report by local resident has been made into the running of an equestrian business on ALC Grade 3 land in Cranborne Chase National Landscape without the necessary land change use and appropriate planning permissions granted. Parish comment: When a suspected unauthorised development causes harm to public amenities or the local environment the Parish Council can supply information to Enforcement. The PC have no statutory powers and can't excessively investigate matters and will not get involved with neighbour disputes. Parish Council are keen to know that the planning system is operating in accordance with legislation and now an enforcement enquiry has been raised and concerns are upheld we would expect to receive the appropriate consultations. The enforcement enquiry is being dealt with by Mr LeMaire, and we anticipate being consulted by the case officer in due course.	
1963	Approve Parish Council Communication Report. No matters to report this month.	

Meeting Closed 9.03pm

These minutes are to be signed by the Chairman after approval
at the next Full meeting of the Parish Council.

Signed;..... 23rd July 2026